

COVID-19: Outbreak Management Contingency Plan

Neroche Primary School



Approved by:	Dave Tucker (Chair of LGC)	Date: 2 nd September 2021
Last reviewed on:	2 nd September 2021	
Next review due by:	January 2022 or if operational guidance to schools updates require sooner	

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), Trustees of the Uffculme Academy Trust (UAT), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
 - 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period. This would be approximately 4 children in the pre school or 20 in the main school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Alison Collins, Headteacher or Jessica Millard, Deputy Headteacher in her absence, will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687), The central UAT Trust offices to alert the CEO and Claire Price, link advisor for Neroche at Somerset LA czprice@somerset.gov.uk

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning. Individual risk assessments will be carried out when necessary for staff or students.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email and an alert to check email on the school Facebook Page. Once a decision has been made, if recommended, we will limit:

- Residential educational visits
- Meetings
- Transition or taster days
- Parents coming into school
- Live performances, if scheduled

If recommended, we will (re)introduce:

- Testing, including the use of an asymptomatic test site (ATS)
- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Staggered start and end times to the school day

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open where staff levels allow for:

- Vulnerable pupils
- Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Education Provision: Information for parents.

The school will continue to provide meals or packed lunch for pupils eligible for benefits-related free school meals while they are attending and supermarket vouchers for pupils not attending school because of COVID-19 isolation guidelines. Supermarket vouchers will be emailed to parents.

5.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time to those that need it most and only those children on site. Spaces will be limited to 20 and children of critical workers will be prioritised. This service will incur the usual charges.

Parents will be alerted to the fact that this service will mean mixed bubbles due to available staff. If recommended all other after school clubs will be suspended.

We will communicate who will be eligible to attend once the restrictions are confirmed.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by their home landline or mobile phone. These numbers are already known to all staff.

If our DSL (or deputy) is unavailable, we will share a DSL with Uffculme Primary. Their DSL can be contacted by 01884 840282.

On occasions where there is no DSL or deputy on site, a member of UPS staff will take responsibility for co-ordinating safeguarding on site and making contact with a DSL.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance on a daily basis
- Make sure vulnerable pupils can access appropriate education and support while at home and loan IT equipment if needed
- Maintain contact, and check regularly that the pupil is able to access remote education provision